



## Peoria County Board of Health Minutes of August 16, 2021 Meeting

**MEMBERS PRESENT:** Dr. Armmer Mr. Kennedy  
Ms. Duncan Dr. Na'allah  
Dr. Reed Rev. Duren  
Mr. Brewer Dr. Davis  
Mr. Webster

**MEMBERS ABSENT:** Ms. Mitchell

**STAFF PRESENT:** Monica Hendrickson, Public Health Administrator  
Brian Gulley, Director of Finance  
Dr. Sue Bishop, Director of Dental  
Carey Panier, Director of Environmental Health  
Amy Roberts, Administrative Assistant

**OTHERS PRESENT:** Dr. Gregg Stoner, PCCHD Medical Director

### **Item 1 – Call to Order**

The meeting was called to order at 6:01 pm by Dr. Armmer

### **Item 2 – Pledge of Allegiance**

### **Item 3 – Public Comments**

There were no public comments.

### **Item 4 – President's Comments**

Dr. Armmer acknowledged Dr. Stoner and welcomed him to the meeting. Dr. Stoner noted that Ms. Hendrickson was honored at the Passage to India event for her work over the past year and a half.

### **NALBOH Conference**

Dr. Armmer noted that some of the Board Members had the opportunity to participate in the virtual NALBOH conference. Dr. Armmer noted that she was interested in the core competencies review. Ms. Duncan shared she was interested in the accreditation and knew that PCCHD is already accredited and also that the Board plays a big part in getting the word out about Public Health. Dr. Reed shared that it impressed her that Public Health is really looking toward the future and how misinformation affects it.

**Mr. Webster entered the meeting at 6:06 pm.**

### **Nominating Committee Update**

Mr. Kennedy stated that when Dr. Agarwal resigned, he recommended a replacement, Dr. Karen Cadet-Saintilus. The Nominating Committee reviewed her application and would like to recommend her to the County Board.

### **Items 5 – Dental Program Overview Presentation**

Dr. Bishop gave an overview of the Dental Program. The presentation was included in the packet.

**Rev. Duren entered the meeting at 6:36 pm.**

## **Item 6 – Consent Agenda Items**

Mr. Brewer made a motion to approve the consent agenda items. Motion was seconded by Dr. Davis Motion carried (9,0).

## **Item 7 – Financial Services Report for Period #6/FY2021 and Summary**

Mr. Gulley stated these numbers are through June and this is the last time the Board would be seeing them, as they have aligned with County's schedule now. Next month's numbers will be for July. Mr. Gulley reviewed the numbers in the packet, including the new line item of Grant Receivable. There is such a lag time between submitting the bill and getting reimbursed. At the end of June, PCCHD was owed \$1,761,842 and since then, have received all but about \$600,000, which is 2 to 3 other grants that they're waiting on. Total revenues are \$5,435,432 and total expenses are \$4,442,970. At the end of June, that left a surplus of \$992,462. Mr. Gulley does not expect that to hold up through the end of the year. The remaining CPPRT money coming in is expected to be lower. The estimate for the surplus this year is around \$600,000 to \$700,000. Every month the receivable amount will be updated. Dr. Davis made a motion to approve the Financial Services Report for Period #6/FY2021 and Summary. Motion was seconded by Ms. Duncan. Motion carried. (9,0)

## **Item 8 – Committee Reports**

### Strategic Planning Committee

#### 2019 Mortality Report and 2019 & 2020 STI Reports

Ms. Hendrickson stated the formal 2019 Mortality Report and the 2019 and 2020 STI Reports are posted on the PCCHD website. The executive summary was included in the packet.

#### Food Safety Program: Waiver for Inspection Frequency

Ms. Hendrickson noted that Food Safety Program: Waiver for Inspection Frequency explanation was in the agenda packet and Ms. Panier was present to answer any questions. Mr. Brewer made a motion to approve the Food Safety Program: Waiver for Inspection Frequency. Motion was seconded by Ms. Duncan. Mr. Webster abstained from voting. Motion carried (8,0,1 abstained).

#### Finance & Personnel Committee

Dr. Davis stated they had a meeting last week and noted the Personnel Report was the same and Mr. Gulley stated that he already discussed the same report previously in the meeting.

## **Item 9 – Old Business**

### FY2022 Budget Recommendation

Ms. Hendrickson reminded the Board they would be approving a recommended budget to the County Board. Mr. Gulley noted these numbers are still changing and would inform the Board when they are final. For FY2022 revenues are projected at \$7,582,690 and expenses at \$8,469,415, leaving a deficit of \$886,725. The four main components of that deficit are: insurance costs, IT costs, architecture and engineering, and the result from a wage compression issue. The insurance and IT costs are unexpected. The Board of Health discretionary fund of \$100,000 is also included in there. This would end the year at almost \$4.4 million. Rev. Duren made a motion to approve the recommended FY2022 Budget. Motion was seconded by Dr. Davis. Motion carried (9,0).

### COVID-19 Update

Ms. Hendrickson stated that Peoria County is now at a high level of transmission while currently being 48% fully vaccinated. The largest age range that is under 50% vaccinated is the 12–34-year-old population. The zip codes that are less than 50% vaccinated are: 61606, 61605, 61603, 61604, and 61533. The Contact Tracers are working with the schools again. There is currently one school that is on ISBE probation for not adopting the mandate and will be having a special Board meeting on Wednesday and will be doing corrective action. Ms. Hendrickson noted that they have already met with the State's Attorney's Office and the current personnel policies already has a mandated vaccination policy, so it would just be adding this vaccine to it. The State's Attorney is supportive of this and they are just trying to figure out the nuances. Also, Ms. Hendrickson asked the Board for

their support of making a memo or statement of support for the two hospital systems on their vaccination policies. There was no uneasiness on this, and Ms. Hendrickson stated she would draft that up for the Board. She also noted that they are meeting with the hospital systems on Friday to verify they are all on the same page with having providers reach out to individuals that are high risk to get them their booster shot.

#### Facilities Update

Ms. Hendrickson stated that cell phone tower will go through the City Council meeting on August 24<sup>th</sup> and then will arrive overnight. For the new building, they have short-listed their candidates and Mr. Gulley has been doing reference checks over the last few days. Interviews are scheduled for the next two days. The Health Committee meets next Tuesday, and they hope to have a recommendation to bring to the Committee by then. Once the Health Committee approves, it will go to the County Board in September. Ms. Hendrickson could not disclose the business names but could say that they all have a local presence of some sort of fashion.

#### **Item 10 – New Business**

There were no New Business items.

#### **Item 11 – Miscellaneous**

There were no Miscellaneous items.

#### **Item 12 – Adjournment**

Being no further business, a motion was made by Ms. Duncan to adjourn the meeting. Motion was seconded by Dr. Reed. Motion carried (9,0).

Meeting adjourned at 7:13 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "MIKE Kennedy". The signature is written in black ink and is positioned below the typed name.

Mike Kennedy, MSED  
Secretary