



Peoria County Board of Health Minutes of June 21, 2021 Meeting

MEMBERS PRESENT: Dr. Armmer Mr. Kennedy
Ms. Duncan Dr. Davis
Dr. Na'allah Ms. Mitchell
Mr. Webster Dr. Agarwal
Rev. Duren Mr. Brewer

MEMBERS ABSENT: Dr. Reed

STAFF PRESENT: Monica Hendrickson, Public Health Administrator
Brian Gulley, Director of Finance
Dr. Leslie McKnight, Director of Community Health Policy & Planning
Emily Connors, Human Resources Generalist
Diana Scott, Public Information Officer
Amy Roberts, Administrative Assistant
Michelle Compton, WIC Coordinator
Justin Dwyer, Environmental Health Practitioner
Melissa Bucklin, Community Health Worker

OTHERS PRESENT:

Item 1 – Call to Order

The meeting was called to order at 6:00 pm by Dr. Armmer

Rev. Duren made a motion to accept Mr. Brewer into the meeting by conference phone. Motion was seconded by Dr. Davis. Motion carried (7,0).

Item 2 – Pledge of Allegiance

Item 3 – Public Comments

There were no public comments.

Item 4 – President's Comments

Dr. Armmer noted that she has been able to attend the County Health Committee meetings and it gives her a view of how the process for the Health and Human Services Campus is going and it is very methodical. She stated is not a given and that is part of the process. She appreciates attending the meetings and observe and absorb.

Item 5 – Consent Agenda Items

Rev. Duren made a motion to approve the consent agenda items. Motion was seconded by Mr. Kennedy. Motion carried (8,0).

Item 6 – Financial Services Report for Period #5/FY2021 and Summary

Mr. Gulley stated that the numbers in the report are through May. He also stated that last year's first tax levy disbursement, which was \$588,000, was on June 23rd, so that will be on next month's report. Mr. Gulley reviewed the financial numbers in the packet. Total revenues are at \$2,252,447 and total expenses are at \$2,974,424. Cumulative through May the deficit sits at \$721,977, which leaves the fund balance at just over \$3 million. A grant receivable line will be added to the revenue section in August so there is a visual of what has been billed and what they're expecting to come in.

Rev. Duren made a motion to approve the Financial Services Report for Period #5/FY2021 and Summary. Motion seconded by Dr. Davis. Motion carried (8,0).

Mr. Webster entered the meeting at 6:17 pm.

Item 7 – Committee Reports

Community Health Policy & Planning Presentation

Ms. Hendrickson stated that because there was no Strategic Planning Committee meeting and the Board is still moving towards an overview of each department. Dr. McKnight and her team of Michelle Compton, Diana Scott, and Melissa Bucklin gave a presentation/program overview of Community Health Policy and Planning.

Finance & Personnel Committee

There was no Finance and Personnel Committee report was given.

Dr. Na'allah left the meeting at 6:40 pm.

Dr. Na'allah re-entered the meeting at 6:43 pm.

Item 8 – Old Business

Merit-Based Evaluations Update

Ms. Hendrickson introduced Justin Dwyer, the Bargaining Unit President for PCCHD staff and Ms. Connors. Ms. Hendrickson noted that part of the most recent contract was creating a merit-based program as part of the increases established in the contract. Ms. Connors stated that they took the evaluation form and add to it merit ratings. This is possible because of the strong relationship between Union Staff and Management. The current contract is three years long and the first year is a full 2% increase for all union staff. The second year is a 1.5% annual increase and a .5% merit base. The last year, due to how the dates fall it is unknown what the annual increase will be, there the opportunity for the .5% merit increase is still there. A few Management staff met with a few individuals from the union staff and worked together to create the criteria for the merit. The values from the excellence awards and the core values were the template for this process. Mr. Dwyer stated that he is excited for this opportunity and with going with the .5% it was an easy way to sell it to union staff and it can be tweaked either way. Staff are required to meet with their supervisor each month, making it so there should be no surprises come evaluation time. Mr. Dwyer stated that this is only possible due to the trust between union and management. Ms. Connors noted that the supervisors will be making the merit-based rating on their own but will need to approved by Ms. Connors and Ms. Hendrickson. This year will be a practice round and training can be adjusted as needed.

COVID 19 Update

Ms. Hendrickson stated they are still averaging 3-4 cases per day. Currently 43% of Peoria County are fully vaccinated, however, if you just take the number of those eligible (12 and older), it's closer to 51% of the county fully vaccinated. The Illinois National Guard has a unit stationed here that goes to several locations throughout the week to get as many people as possible vaccinated. The scheduled media briefings have stopped, over 120 briefings were completed in 15 months. Ms. Hendrickson noted that PCCHD's social media pages are where individuals can get the most up to date information on clinics, COVID numbers, etc.

Health and Human Services Campus

On June 8th the Health Committee approved an integrated model for the type of model used for this building. They will be looking for architecture and engineering and construction manager at risk. The request will be released to the public at the end of this month and at the goal is at the August County Board meeting to approve two contracts. Ms. Hendrickson also noted that T-Mobile is moving forward with the City for filing for the cell phone tower. The tower will still be attached to the garage in the back of the lot and will not affect the new build.

Item 9 – New Business

There were no New Business items.

Item 10 – Miscellaneous

Ms. Hendrickson stated that a new hire nurse, Maggie Boyer, was recognized by the Illinois National Guard for her contribution during the pandemic. Ms. Hendrickson gave Maggie praise for all of Maggie’s hard work, dedication, and passion.

Ms. Hendrickson spoke about the Healthcare Collaborative focus groups going on in the 61603, 61604, and 61605 zip codes. Dr. Aiyer put together leadership from the hospital systems, Heartland Health Services, and the Health Departments to start talking about doing a needs assessment and the group recognized that there is already one being done by the Partnership. The Healthcare Collaborative will focus on collecting data via surveys that will support the next needs assessment. They will also be doing a deeper dive around Cancer and Mental Health.

Ms. Duncan left the meeting at 7:37 pm.

Ms. Duncan re-entered the meeting at 7:39 pm.

Item 11 – Executive Session

Dr. Davis made a motion to enter Executive Session. Motion was seconded by Ms. Duncan. Motion carried (9,0).

Mr. Brewer left the meeting at 7:59pm.

Item 11 – Adjournment

Being no further business, a motion was made by Dr. Davis to adjourn the meeting. Motion was seconded by Rev. Duren. Motion carried (8,0).

Meeting adjourned at 8:16 pm.

Respectfully submitted,



Mike Kennedy, MSED
Secretary