



**Peoria County Board of Health
Finance & Personnel Committee
Minutes of June 14, 2021
Meeting**

MEMBERS PRESENT: Dr. Davis Mr. Brewer
Mr. Kennedy Ms. Duncan
Rev. Duren

MEMBERS ABSENT:

OTHERS PRESENT: Monica Hendrickson, Public Health Administrator
Brian Gulley, Director of Finance
Dr. Leslie McKnight, Director of Community Health Policy
& Planning
Amy Roberts, Administrative Assistant

Call to Order

Meeting was called to order at 6:02 pm by Dr. Davis.

Public Comments

There were no public comments.

Approval of 05/10/2021 Minutes

Ms. Duncan made a motion to approve the minutes from May 10, 2021. Motion was seconded by Rev. Duren. Motion carried (4,0).

Mr. Brewer entered the meeting at 6:03 pm.

Approval of Personnel Report

Ms. Hendrickson noted that there has been some new hires in the WIC Program and the Environmental Health Program and there are postings for Contact Tracers. The caseload count is currently so low but will want to gear them back up about a month before school starts for any issues that could arise in the fall. Ms. Hendrickson added that PCCHD along with UICOMP wrote for a NIH grant related to long-term COVID recovery and monitoring patients for long-term COVID symptoms. It was written into the grant that the Contact Tracers would be able to move into that monitoring position and work off of that grant in the future. This has not been formalized, but PCCHD has just been notified that they've been selected by the NIH. Mr. Brewer made a motion to approve the Personnel Report. Rev. Duren seconded. Motion carried (5,0).

Approval of Financial Services Report for Period #05/FY2021 and Financial Report Summary

Mr. Gulley reviewed the numbers through May that were included in the packet. Total revenues are at \$2,252,447. Moving forward, you'll see some numbers twice, for receivables. This will help to clear up confusion on lag time. For expenses, the total is \$2,974,424. This leaves PCCHD with a deficit of \$721,977 and just over \$3 million in the fund balance. Mr. Gulley noted that PCCHD has brought in \$30,000 more than what was budgeted for CPPRT money, and there are still three more disbursements coming. Rev. Duren made a motion to approve the Financial Services Report for Period #05/FY2021. Motion was seconded by Mr. Brewer. Motion carried (5,0).

Old Business

There was no Old Business for discussion.

New Business

Community Health Policy & Planning Program Overview

Dr. McKnight gave an overview of the Community Health Policy and Planning Program.

Administrator Comments

COVID-19 Update

Ms. Hendrickson noted that last Friday, Illinois moved into Phase 5 for capacity changes. County level has pretty much gone back to normal business, some of the grants are still allowing different levels. Currently, 42% of Peoria County is fully vaccinated. The daily case average is 4 new cases a day. There is an Illinois National Guard unit stationed here to help with our clinics. PCCHD is still offering vaccines on site and all three vaccines are available. As a County entity, they are still asking for the public to wear face masks when they come in, regardless of vaccination status. Once Peoria County reaches 50% for fully vaccinated, they will take that off.

Health and Human Services Campus Update

Ms. Hendrickson went over a few slides and the County Health Committee met on June 8th and approved the next phase to request professional services for an RFP and an RFQ. One will be for architectural and engineering services and the other for a Construction Manager at Risk. This will be sent out at the end of this month and in August the team would be able to recommend to the County Board for approval. Ms. Hendrickson reviewed the pre-phases and general timelines presented on the slides. They are currently all the way funded until May 2022, the next big funding decision will be made in summer/fall 2022. There are three project teams: Policy Maker Team, Management Team, and the Design Team. The pre-phase has already been completed and are currently in Phase 1.

Miscellaneous

Ms. Hendrickson noted that there won't be a Program Overview next month, but will focus around the FY2022 budget.

Adjournment

Being no further business, a motion was made by Mr. Brewer to adjourn the meeting. Motion seconded by Rev. Duren. Motion carried (5,0)

The meeting adjourned at 7:08 pm.