



Public Health
Prevent. Promote. Protect.

**Peoria City/County
Health Department**
Health Protection Division
Environmental Health

Temporary Food Stand Application

Name of Event: _____

Location (Address of Event): _____

Date(s) of Event: _____ Hours of Event: _____

Name of Food Stand/Organization: _____

Food Stand Licensee/Owner: _____ Phone # _____

Mailing Address (City, State, ZIP): _____

Email: _____ On-Site Contact Phone: _____

Food and/or Beverages to Be Served *(if additional space is needed, please attach additional sheet)*

Source of food and/or beverages: _____

Serving Time: _____ What time will you be ready for inspection and licensure? _____

Food prepared on site? Yes... No, *where?* _____

Electrical service* at site? .. Yes ... No **Mechanical refrigeration is required for potentially hazardous food*

Source of water?... City Water Supply ... Commercially Bottled ... Well *(if checked, include current sample results)*

Method for heating hot water for handwashing and 3 compartment set-up: _____

Type of sanitizer used? Bleach Quat Other _____

Sanitizer test strips available? Yes No

Are proper backflow prevention devices in place? Yes No N/A

Are food grade hoses being used? Yes No N/A

Submitted Temporary Establishment Layout/Diagram? *(may be drawn on back side in box)* Yes No

Do you have a copy of the Peoria City/County Temporary Event Rules? Yes No

Name of Event Coordinator: _____

Form continued on other side...

Temporary Establishment Layout/Diagram

Note: Include all hand washing stations, mechanical refrigeration, hot holding area, cooking area, ware washing area, and any other equipment.

Additional Comments: _____

License Requirement

It is unlawful for any person to operate a temporary establishment who does not possess a valid license issued by the Peoria City/County Health Department. This license is not transferable from person to person and it is valid only in the location for which it was issued.

A valid license must be posted in the stand in a location visible to customers.

License Fees: 1-3 Day Event = \$55⁰⁰ 4-14 Day Event = \$150⁰⁰

Late Fees: Any temporary event application **NOT received at least five (5) business days prior** to the event will be charged an additional \$50⁰⁰.

A completed application must be submitted in order to process your temporary establishment application.

I affirm that the information above is true to the best of my knowledge.

Signature _____ Date _____

Office Use Only Temp License # _____ Reviewer _____ Date _____

Notes: _____

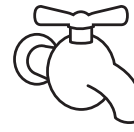
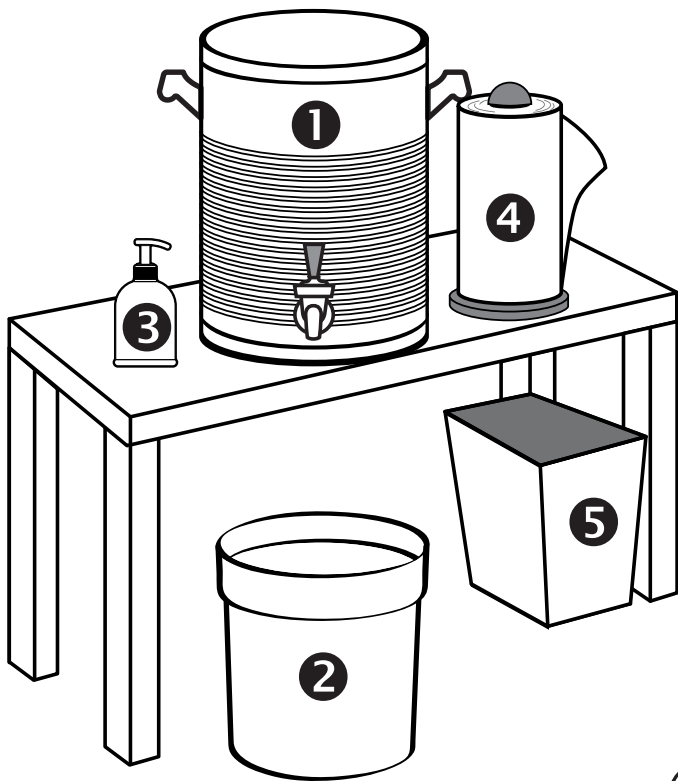
Temporary Handwashing Station Set-up

A temporary handwashing station is required at all temporary food establishments. This must be set up **prior** to any food preparation or sales.

Provide a sink with potable hot and cold water under pressure OR

- ❶ a warm water container with a free flowing spigot (NO push button containers!)
- ❷ a waste water catch receptacle
- ❸ pump type soap dispenser
- ❹ single use/disposable paper towels, and
- ❺ a waste paper receptacle.

Additional handwashing stations may be required for larger stands or stands with multiple food handling or ware washing areas. All food workers must wash their hands when they return to the temporary establishment after using the restroom, eating, smoking, handling unclean items, changing tasks, or handling money.



Any of these types of spigots are allowed. They can be turned on, and will continue to provide a free flow of water until turned off.

Push button spigots are NOT free flow. NOT ALLOWED.

Example Booth Layout

